## 2015 FEE SCHEDULE – Cycle 1-3
(School Age P-6)

### ENROLMENT FEES

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Fee (per child)</td>
<td>$150</td>
<td>Required when submitting ‘Application for Enrolment Form’.</td>
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<tr>
<td>Enrolment Fee (per child)</td>
<td>$500</td>
<td>Payable on acceptance of offer.</td>
</tr>
<tr>
<td>Bond (per family)</td>
<td>$1000</td>
<td>Payment required within 14 days of written offer. The Bond will be refunded once the last child in the family completes Cycle 3. A family will forfeit this Bond if their children are withdrawn before completing Cycle 3. The Family Bond is refunded to the family subjected to the above conditions, within three (3) months of the child completing their education. Families may wish to donate this to the School for Capital Works.</td>
</tr>
</tbody>
</table>

### FEES AND DISCOUNTS

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>CANCELLATION POLICY</th>
<th>FEES</th>
<th>SEMESTER DISCOUNT</th>
<th>ANNUAL DISCOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>CYCLE 1-3 Prep – Grade 6</td>
<td>One (1) Term’s notice (wholly within a Term) is required in writing to the Principal and copied to the Business Manager when withdrawing a student in Cycle 1 -3 If a family fails to provide this notice, one (1) term’s fees will be charged in lieu of notice.</td>
<td>$2 700 per Term $5 400 per Semester $10 800 per Year</td>
<td>Semester discount -3% $5 238</td>
<td>Annual discount -3% $10 476</td>
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</tbody>
</table>

### OUT OF SCHOOL HOURS CARE (OSHC)

| CYCLE 1-3 Prep – Grade 6 | $14 per hour or part thereof; $2 730 for a permanent annual booking (additional to School Fees). $5 per minute for late pickup after 6.30pm |

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315 Aqueduct Road St Helena VIC 3088
School Phone 9438 3202  Early Learning Phone 9438 1037
Fax 9438 3301  E pvims@pvims.vic.edu.au
www.pvims.vic.edu.au
ABN 13 005 235 647
**FEE INFORMATION, TERMS & CONDITIONS**

**Cycle 1** – Prep age students.

**Cycle 2** – Grade 1, 2 and 3.

**Cycle 3** – Grade 4, 5, and 6.

**Fees** – Payable either each Term, each Semester or Annually including the child’s sick days and incidental days of absence. After 14 days from the due date, a $60 late fee will be charged to your account. Interest will then be charged every week thereafter until the account is paid (in accordance to the Penalty Interest Rate Act 1983).

**Inclusive Costs** – School fees are inclusive of all levies, excursions, excursions and stationery.

**Additional Costs** – These may be associated with extra-curricular activities such as camps, music and sports. These activities are invoiced separately and will have their own terms and conditions.

**Sibling Discount** – 2 Children - 2nd Child attracts a 5% discount on the lower of the 2 fees.

3 or more Children - 3rd Child and thereafter attracts a 15% discount on the lowest of the fees.

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**HOW TO PAY SCHOOL AGE P-6 FEES**

Parents can pay fees by cheque, EFTPOS, direct deposit, or Cash.

**Cheques** – to be made payable to **Plenty Valley International Montessori School** and can be submitted to Reception, or via Australia Post.

**Credit Card / EFT** – can be paid either in person or over the phone to Reception. (There is a 1.5% surcharge for Credit Card but not EFT).

**Direct Deposit** – BSB 124-001 / Account Number 22059515 (Please use your child’s full name as the reference).

**Semester Discounts** – If you wish to pay via Semester to take up the 3% discount, please contact the Business Manager on 9438 3202 to arrange an invoice.

**School Plan** – School Plan is a not for profit payment service established to assist families in managing School Fee payments by offering monthly payment plans for Term based fees. PVIMS offers a 3% discount for all families who use School Plan. Brochures are available from front desk reception. For more information on School Plan please visit [www.schoolplan.com.au](http://www.schoolplan.com.au)

All queries relating to School Age fees should be directed to the Business Manager 9438 3202.

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**HOURS OF OPERATION**

Plenty Valley International Montessori School will be open four (4) Terms per year between the hours of 8.45am for a 9.00am start til 3.15pm. It is imperative that children be collected on time. Cycle 1-3 children not collected by 3.30pm will be taken to OSHC at a rate of $14 per hour or part thereof.

As Plenty Valley International Montessori School OSHC is licensed until 6.30pm, it is imperative that children be collected on time. Children collected after 6.30pm will incur a $5 per minute late fee. Families who continually collect their child/ren after 6.30pm will be referred to the School Principal.

Plenty Valley International Montessori School will close during the Term holiday periods and on School Curriculum Days, please refer to the School Calendar which is issued to all families at the start of each term or upon enrolment. In the event of Total Fire Bans on Code Red Total Fire Ban days, the School will be closed.

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**ORIENTATION**

Students commencing Cycle 1 will have the opportunity to attend two orientation sessions of 1 hour each. An adult is to remain with the child at all times. Fees will not be charged for orientation sessions.

Cycle 2 and 3 offer orientation upon discussions between parent/guardian and teacher.