ENROLMENT PROCESS

Step 1  School Tour and Observation
Prior to enrolment, parents are required to take a tour of the school which are conducted regularly throughout each term. Following this, parents will make an appointment for an observation of the relevant classroom. Observations are for 15-20 minutes.

Step 2  Application for Enrolment
The next step is to complete an Application for Enrolment form which puts you on our database and waiting list. An Application for Enrolment fee of $150.00 is applicable at the time of enrolment. Applications for Enrolment will not be processed unless this has been paid. Once this is received you will receive a Letter of Acknowledgement which confirms your child has been placed on our waiting list.

Step 3  Interview with the School Principal and/or Cycle Leader
According to your position on the waitlist the school may contact you and invite you to meet with the School’s Principal and/or Cycle Leader. This is an opportunity for you to ask questions about the school and the Montessori program. It’s also an opportunity for the school to understand more about your expectations for your child’s education and why you wish to choose Plenty Valley International Montessori School. We will also discuss your child’s development and readiness for starting school, or placement. Any particular needs your child may have will also be discussed at this interview.

Step 4  Offer of a Placement
When a position becomes available, a letter of offer will be sent to the family. Payment of an enrolment fee (non-refundable) of $500.00 as well as a Family Bond ($1000 for Transition Program and Cycle 1 – 3 or $500 for Toddler Community) is payable to secure this position.

Step 5  Orientation
According to the child’s year (cycle) level, families will be informed about the relevant orientation process prior to commencement.